



## Services and Prices 2019

### ***Full Setup Package***

This package is for setup only and is great for brides who just need help getting setup completed. It includes:

**Valuable wedding planning tools.** After you have reserved your wedding date we will send you an email that shares some great planning information:

- ◆ Our preferred vendor list. A list of the best wedding vendors we've worked with in the New Braunfels, TX area, and why we chose them.
- ◆ A step-by-step guide to creating your wedding timeline.
- ◆ A fillable PDF Vendor List to help you keep track of all of your wedding vendors.

**One (1) pre-wedding meeting.** During this meeting we will:

- ◆ Review and finish your timeline (or start one if you aren't sure how to get started.) This includes what time vendors arrive, what time the wedding party arrives, ceremony and reception start times, and start times for all of the evening's activities.
- ◆ Review your vendor list. We'll provide a fillable form for you to keep track of all your vendors during planning.
- ◆ Review your wedding and reception décor list and go over setup instructions. Please provide a detailed list of your décor items so that we can be sure everything is set up.
- ◆ Review of our Wedding Planning Checklist. This list is many years in the making and will cover all the little details you don't want to forget about.

(Date to be agreed upon by both parties. This meeting usually takes place in my clients' or their parents' homes, but another quiet location may be used.)

**Complimentary venue walk-through.** (Available within 30 minutes of New Braunfels.)

- ◆ If you desire a walk-through of your venue to discuss setup options please send us an email no later than 2 months before your wedding date to schedule.

**Setup of the ceremony and reception site with your prepared décor.**

- ◆ Décor to include linens, table settings, centerpieces, candles, wedding signs, photographs, place décor and flowers, and any other decorative items provided by the Bride and Groom.
- ◆ Note: All décor should be ready for setup – we do not arrange flowers, garlands, or wield hot glue guns on wedding day unless there is a flower or centerpiece emergency.
- ◆ Coordinating the day's activities with all vendors, receiving vendors as they arrive, and working with vendors to be sure all expectations are met.
- ◆ \*Hamilton Wedding Finishing is not responsible for the hanging of any decorations requiring a ladder or step stool. A professional hanging decor company should be used to attach any hanging objects or decorations.

(Maximum of 8 hours day-of coverage, extra charge for travel beyond 30 minutes of New Braunfels city limits. Taxes included.)

**Pricing by guest count-**

50 or less	50-100	100-150	150-200	200-250	250-300	300+
\$650	\$800	\$1000	\$1200	\$1500	\$1800	\$2,000

**DISCLAIMERS:** \*Hamilton Wedding Finishing will not perform any duties deemed unsafe, illegal, or against the policies of the venue.